

Lake Latonka P.O.A
Open Executive Meeting Minutes
March 26, 2020

The Lake Latonka P.O.A. Board of Director's Executive Meeting was called to order via web conference by the President, Denis Meinert at 7PM. The Pledge of Allegiance was recited and roll call was taken.

Board of Directors present: Denis Meinert, John Chamberlain, Jim Hart, Glenn Graeves, Graig Filer, Tom Rizzo, Chuck Becker, Garth Stewart and Mike Turton.

Board of Directors absent: None

Mike Krupa, General Manager and Erin Baker, Office Manager were also present.

**** Mr. Chamberlain made a motion to approve the February 27, 2020 Open Meeting Minutes, seconded by Mr. Becker. The motion was voted on and carried unanimously.**

**** Mr. Chamberlain made a motion to approve the March 12, 2020 Executive Meeting Minutes, seconded by Mr. Graves the motion was voted on and carried unanimously.**

BOD Reports:

President: None

Treasurer: Mr. Hart presented a slide show that showcased March 2020 financials. He shared that the we are still getting used to the new accounting software. Revenue is up this year during the same time period in 2019. He stated the operating expenses are down this year during the same time period in 2019. Mr. Hart shared the new accounting standard that will apply to the initiation fee and explained it in detail. There was some discussion on this type on reporting.

Secretary: None

General manager:

2020 Dues Reminder: Mr. Krupa reminded the board that the 2020 dues payment deadline is approaching on March 31, 2020. There was discussion on giving the membership another month to pay without penalty due to job loss, the ability to pay on TOPS and the payment plan option.

Electronic Speed Signs Update: Mr. Krupa shared that the electronic speed signs have been delivered and will be installed shortly.

Dock 15 Update: Mr. Krupa shared that the new docks have been installed and the maintenance staff is working on a riparian buffer with seeds that were purchased from Ernst. He shared that new number tags were ordered and will be installed as soon as they arrive.

Sticker Purchases: Mr. Krupa shared that the stickers may still be purchased through the office. The preferred method of collecting the documentation (insurances, registrations, waivers) is via email. Payment can be made on TOPS,

US Mail or through the locked office door mail slot. He shared many sticker orders have been filled and will be mailed out. There will be further sticker discussion later in the meeting.

OLD/NEW BUSINESS:

Appointment/Approval of Lake Comparison Committee: Mr. Stewart shared that he has all applicants, but has not set up a meeting due to the current situation (CO-Vid 19). His group has a total of five applicants.

****Mr. Stewart made a motion to appoint and approve the following to the Lake Comparison Committee: Brian Hammrich, Connie Federbusch, Tim Cooper and Cathy McDonald, seconded by Mr. Chamberlain. The motion was voted on and carried unanimously.**

LLPOA Sticker Policy Discussion: Mr. Meinert stated that with the current situation it may be helpful to extend the 2019 sticker expiration by one month (April 30, 2020) to give the membership the opportunity to get all the necessary documentation to the office via the US mail or by phone. There was some discussion about limiting personal contact.

****Mr. Hart made a motion to extend the expiration date of the 2019 LLPOA stickers until April 30, 2020, seconded by Mr. Turton. There was discussion on informing Security as soon as possible to avoid any confusion and email explaining the new process with the new deadline. The motion was voted on and carried unanimously.**

Phosphorus Ban Discussion: Mr. Meinert shared that the board is encouraging members to utilize non-phosphorus lawn fertilizers when treating their lawns. It was discussed that the state of PA does ban phosphorus use but that is not completely true. There was discussion to have the membership request the non-phosphorus treatments but many have already had their lawns treated. There was discussion on monitoring this and using organic fertilizers. It was decided to start ban on January 1, 2021 and educate the members to not use the phosphorus containing treatments in the meantime via an email blast communicate with Mr. Graeves and Mr. Chamberlain working with Mr. Krupa to get this out.

COVID 19 Plan: Mr. Meinert stated that the BOD had a meeting by phone last week. It was decided to keep the staff employed. The three office staff members will work from home with one of them coming into the office twice a week to process mail and drop slot items. The maintenance staff will be divided, Mr. Smith currently is trained in the security department and will perform security duties on the daylight shift. Mr. Swift will remain in the maintenance department. The office will not be open to membership to maintain the social distancing required by Governor Wolf.

LLPOA Bible Study Club Request: Mr. Krupa shared that Mr. Brian Hammrich has completed the application to be a sanctioned LLPOA Club with all the amenities that come with.

****Mr. Chamberlain made a motion to approve the LLPOA Bible Study Club as a sanctioned group that will be permitted to utilize the rental facilities, bulletin board, website and email communications, seconded by Mr. Graeves. The motion was voted on and carried unanimously.**

Road Bid Summary: Mr. Meinert shared that based on the recommendations of the Roads, Bridges, Culverts Committee (RBC) to get a paving bid for 2020 up to \$210,000.00. Mr. Krupa stated that the following roads will be included: Itawambi, Shawnee, Taas, Mohican, Modoc, Kutenai and Comanche Trails with Sonntag Paving having the lowest bid initially and lowered it again with a phone call due to price of oil dropping another \$775.00 less than their first submitted bid.

****Mr. Rizzo made a motion to accept the RBC's recommendation to award the 2020 road paving contract to the lowest bid, Sonntag Paving at a cost not to exceed \$210,000.00, seconded by Mr. Hart. The motion was voted on and carried (J. Chamberlain abstained).**

Bathymetric Study Proposal from Aqua Doc: Mr. Rizzo summarized the three bids and stated that each bid was comparable to the others. The mitigating factor that gave Aqua Doc the lead is the ability to conduct a sediment sample testing in conjunction with Vertex. He explained the sediment samples will be sent to a lab to examine the layers of nutrients present in the samples. This data will help allow the Board to make an informed decision on how to treat the lake. There was discussion on the proposal amount of \$7,500.00 and if there are grant monies available. Mr. Rizzo stated that this will help develop the model for future use. Mr. Rizzo has a meeting with another company to go over the grant monies that may be available. Growing Greener was discussed as a state funding source for feeder streams into the lake, but may not be available to private communities.

****Mr. Chamberlain made a motion to approve Aqua Doc to perform the bathymetric survey of the lake at a cost of \$7,500.00, seconded by Mr. Turton. The motion was voted on and carried (T. Rizzo abstained).**

Club/Committee Reports: None

Mr. Rizzo asked that there is more pedestrian traffic than usual due to the current situation. He asked that the speed signs get installed as soon as possible. Mr. Meinert will include this in the Board Update.

****Mr. Chamberlain made a motion to adjourn the meeting at 7:45PM, seconded by Mr. Becker.**

APPROVED: April 23, 2020